

# Community Stall Form



Thank you for your interest in participating in MK Pride Festival 2025! We are excited to welcome a wide range of community groups who are committed to diversity, inclusion, and celebrating the LGBTQ+ community.

Before applying for a stall please ensure you have thoroughly read the Terms and Conditions, located towards the end of this form. This form is for a **COMMUNITY STALL** only, and not for a market stall.

Please complete the following application to be considered for a stall at the event.

**Name of organisation:**

**Registered charity/company number (if applicable):**

**Contact name:**

**Contact email:**

**Phone number:**

**Website and social media links:**

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**Please tell us about your organisation.**

**Brief description of your organisation and its purpose (max 150 words):**

**What does your organisation currently do to support or promote inclusivity, particularly in relation to the LGBTQ+ community? (max 200 words):**

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**Your stall and additional information.**

**Please describe the activity or service you will be offering at your stall (e.g. information, arts & crafts, etc.):**

**How will your stall actively engage attendees and reflect the spirit of Pride (e.g. visibility, interactivity, education, celebration)? (max 200 words):**

**Have you attended MK Pride before as a stallholder or visitor?**

- ☐ Yes (please specify year):
- ☐ No
  
- Do you have Public Liability Insurance?
  
- ☐ Yes
- ☐ No (Note: This is required to participate. Please be prepared to submit proof if your application is accepted.)

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## Terms and conditions.

- Your organisation or business must be fully inclusive of the LGBTQ+ community.
- Please note: We do not provide onsite WIFI.
- Please note: We do not provide onsite power.
- Please note: The following items are not permitted: petrol generators, smoke machines, amplified music, strobe lighting, confetti, balloons.
- Please note: There is no vehicle access to your allocated stall.
- Groups are advised to drop off any items required to exhibit at the (Check-In Hub) items can then be walked onto site with the assistance of our volunteers.
- Please note: Due to limited space, there is no onsite parking, MKPF will allocate bays outside the event for (Community Space) exhibitors.
- A site map with detailed information on accessing the event, along with our pre-event pack will be sent one week prior.
- Groups will be expected to provide a list of names of exhibitors attending on the day.
- Please be ready for opening at 12:00 PM on the event day and no packing away of any sort until 5:45 PM.
- Please note face painting, hair braiding or glitter activities are not permitted.
- Stalls are expected to adhere to the highest standards of presentation; all non-display items should always be tidied out of view.
- Stalls must use plain or branded tablecloths.
- Rainbow bunting will be on display prior to your arrival. You will not need to bring your own.
- No children or pets allowed.
- All rubbish must be removed from site before, during, and after the event in the provided skips. You are responsible for your own waste.
- We do not allow the collection of cash or data on behalf of charities; this includes offering a service or product in return for a donation or asking people to sign up to direct debits etc.
- Community Stalls are not permitted to transfer their stall or include any other group without permission from the organiser (only approved groups are invited to exhibit at this event).
- Community Stalls are not permitted to sell goods.
- All groups must have their own Public Liability Insurance; this must always cover you and your volunteers sufficiently during the event during set up/pack down. The signing of this booking form confirms that you have the required insurance in place.
- You are required to provide us with a minimum of £5 million Public Liability Insurance.

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- Groups are responsible for ensuring their displays and props do not obstruct or endanger in any way the public or any other group stallholder and should be aware of their own and others' health and safety. The event organiser cannot be held responsible for any type of damage, injury, or loss, however caused.
- MK Pride Festival reserves the right to allocate Community Stalls at its own discretion. No organisation may seek or gain admission without a completion of this form. Allocation decisions are final and may not be contested.
- Community Stalls will not require the use of a gazebo, our stalls operate similarly to the Rainbow Market, in which is a set fixture space.
- Groups wishing to provide activities whilst exhibiting must have provided details in this form. Any unapproved activity will result in immediate stall closure.
- MK Pride Festival is committed to ensuring we are as environmentally friendly as possible, and as such expect our stalls holders to operate with a similar approach. Goods provided, such as giveaways etc, should always put environmental sustainability at their forefront.

## Declaration

I confirm that the information provided is accurate and that our organisation agrees to operate in line with the values of MK Pride Festival, including respect, inclusion, and equality for all.

**Name:**

**Position:**

**Date:**

**Signature:**

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## Submission instructions

Please submit this form by July 15th, to [jay@mkpridefestival.com](mailto:jay@mkpridefestival.com). You will be contacted by July 22nd regarding the outcome of your application.

Community Stalls are limited, and as such the MK Pride Festival team must stress that an unsuccessful application is not a reflection of your organisations worth. We see you, and we value you.

**Thank you for applying for a  
Community Stall at Milton Keynes  
Pride Festival 2025**